



County Support Team

This team description is for Counties without Districts

Purpose

The County Support Team gives tools and resources to help Scouts run smoothly in their County.

Who's in the team

- Support Team Leaders
- Support Team Members

Other volunteers are automatically members of this team because of their roles in Scouts:

- Team Leaders of any County Support Team [sub-teams](#). For example, Community Engagement Team or Campsite Service Team.

Allocated tasks

Support Scouts locally by [engaging with the community](#):

- Create and look after relationships with other organisations that can [help Scouts grow](#) locally and [further our reach](#) into more communities.
- Create a positive image of Scouts in the local community. For example, through local media, showing that Scouts is [inclusive and open to all](#).
- Plan and run fundraising events when they're needed.

Open new provision:

- Work with Groups and other County teams to open, close, or merge Sections (depending on local demand).

Support effective processes:

- Carry out finance administration. This could include paying expenses/invoices, tracking income/expenditure against the budget and buying badges/awards/uniform for the County.
- Set up and look after email, web, social media, and web meeting systems for the County (and, if appropriate, for Groups and Units).
- If there are staff, make sure they're properly managed and well recognised. This includes following employment law and acting as a responsible employer in line with Scout values.
- Help with other admin to support County teams.
- Look after joining enquiries across the County and help Section Teams understand any additional needs of young people joining Scouts.
- Governance administration for the Trustee Board, to include meeting preparation, minute taking and AGM organisation.

Look after property and equipment:

- Check bookings and maintenance for any County-owned property and equipment (including 14–24 Sections).
- Oversee meeting places for 14–24 Sections (whether they're rented, leased, or owned).

Other responsibilities

We expect that members of this team will take part in [regulated activity](#).