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#### Date of Meeting:

#### Meeting location/Online login details:

#### Attendees:

#### Resources:

* Tools for gathering data e.g. Post-it notes, ideaboardz, flip chart paper, pens, paper

#### Agenda

#### Hello

#### Welcome, Introductions and Housekeeping

#### Purpose

#### Gather your thoughts on what the priorities should be for your local Scouts over the next 6 to 12 months.

#### Bring together information from your discussions will help the Leadership team:

#### gain an insight into priorities, in your area of Scouts (Section, Group, District, County, Area, Region)

#### identify common strengths and weaknesses

#### consider where and how support can be provided.

#### formulate the Development Plan

#### Snapshot – where are we now?

#### A look at headline statistics across the area, e.g. Youth membership, adult volunteer numbers, retention rates, awards

#### Summary of current development plan and previous priorities

#### Retrospective

#### What works well and what doesn’t work well?

#### Have a discussion about the Scout Group/District/County/Area/Region and make a note of the following:

* + Keep doing - What do we do well, that can be maintained and built on?
  + Stop doing - What is not working that needs to be changed or stopped?
  + Start doing - New Ideas
  + Less of- What works well, but is over utilised?
  + More of- What works well, but is under utilised?
  + Opportunities- Internal or external factors that would be beneficial in the future?

#### Priorities

* + What would be your top 3 priorities for the Group/District/County/Area/Region?
  + Some ideas of priorities could be:

#### Compliance of criminal record check and learning

#### Recruitment of volunteers

#### Recruitment of young people

#### Retaining adults

#### Retaining young people

#### Engaging with parents

#### Improve programme quality

#### Managing meeting facilities

#### Access to equipment

#### Promoting/advertising Scouts

#### Linking with other groups/units

#### Engaging with the community

#### Running scouting safely

#### Support with governance (Trustee Boards, roles and responsibilities, finance, Annual General Meetings)

#### Making use of the Young Leader scheme

#### Linking between sections

#### Equity, diversity and inclusion

#### The review process

#### Group/District/County/Area/Region events

#### Fundraising

#### Providing residential experiences

#### Reducing waiting lists

#### Introducing and managing flexible volunteering

#### What next?

* Thank you for taking part

#### Information will be passed to the relevant Lead Volunteer who will use it to create a Development Plan and review progress towards the top priorities

#### Q&A