

New Group/District registration form (C)

UK HQ keeps a record of all Group, District and County/Welsh Area/Scottish Region registrations. Use this form to inform UK HQ of a new Group or District.

New sections can be created directly in the membership system without notifying HQ by the Group Lead Volunteer. Contact UK HQ directly for County registrations and above.

This form is used to collect personal data about you to enable us to process this change. Personal data submitted on this form will only be accessible to authorised individuals. All data you provide is handled securely following our Data Protection and Data Retention policies. For more information, visit scouts.org.uk/dppolicy.

Group/District to be registered	
County/Area/Region (Scotland) name	
District name	
Group name (if applicable)	
Sponsoring authority (if applicable)	
Group type (if applicable) (please tick)	Air Sea Land
List of Scout Groups that will be part of this District (if a District registration)	

Contact details	
Meeting place type (please tick)	Freehold Leasehold Rented
Meeting place address	
Correspondence address	
Contact phone number	
Contact email address	

Date of opening	/ /
-----------------	----------

Approval

This form should be completed and signed by the relevant Lead Volunteer. Group openings require District (DLV) approval, and District openings require County (CLV) approval. We may contact you to verify this request. Signatures can be made digitally.

Name	
Role	
Membership number	
Date	

Signed _____

Once completed, please submit this form to the Support Centre at support@scouts.org.uk. These changes will then be made on the membership system, and a permanent record stored in the Heritage Collection.