1. Introduction

This is an assessment checklist to use in assessing an applicant to gain a permit to lead hillwalking. More details on the permit scheme, assessing, technical skills and hillwalking can be found in resources listed on [scouts.org.uk/a-z](http://www.scouts.org.uk/a-z).

**Using this checklist**

This checklist is the syllabus that an applicant should be assessed against for the technical section of gaining a permit. The columns on the right of each skill show whether it is applicable for each type of permit:

* P – Personal permits
* L – Leadership permits
* S – Supervisory permits

Once an assessment is complete either, a Scout Accredited Assessor should make a recommendation on the membership system, including uploading a copy of this form. Where an External assessor is used this form should be filled in and given to the applicant to take to their Lead Volunteer or Permit Approver to be added to the membership system. For those under 18, this form should be filled in and given to the applicant to take to their Lead Volunteer or Permit Approver, the final page must be completed and stored locally.

1. Equivalent qualifications

If an applicant holds an award of Mountain Training from the table below, or equivalent or higher, and has up to date logged experience, then no practical assessment is likely to be required as they have already shown competence in all of the skills listed in this assessment checklist. They will still require a recommendation from an Activity Assessor prior to a lead volunteer or permit approver granting the permit.

|  |  |
| --- | --- |
| **Qualification** | **Permit** |
| Hill and Moorland Leader Award (formerly Walking Group Leader) | Terrain 1 Summer – Leadership  (not including remote camping) |
| Mountain Leader Award (Summer) | Terrain 2 Summer – Leadership |
| Mountain Leader Award (Winter) | Terrain 2 Winter – Leadership |

**Technical publication**

If you require any more technical information on any of the elements in the checklist, these can be found in the official technical manuals, which are:

***Summer Hillwalking:* Hillwalking** *by Steve Long* ISBN-13: 978-0954151195

***Winter Hillwalking:* Winter Skills** *by Andy Cunningham and Allen Fyffe* ISBN-13: 978-0993033711

Hillwalking Name:

| Core Skill | **Terrain 1 Summer** | | | Terrain 2 Summer | | | Terrain 1 Winter | | | Terrain 2 Winter | | |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| P | L | S | P | L | S | P | L | S | P | L | S |
| **Responsibilities** |  |  |  |  |  |  |  |  |  |  |  |  |
| * Be aware of the limits of your own abilities. |  |  |  |  |  |  |  |  |  |  |  |  |
| * Choose objectives appropriate to the group. |  |  |  |  |  |  |  |  |  |  |  |  |
| * Plan effectively in advance. |  |  |  |  |  |  |  |  |  |  |  |  |
| * Be familiar with the Country Code and the effects of hillwalking on the environment. |  |  |  |  |  |  |  |  |  |  |  |  |
| * Able to identify when remote supervision is not appropriate in running hillwalking. |  |  |  |  |  |  |  |  |  |  |  |  |
| **Group Management** |  |  |  |  |  |  |  |  |  |  |  |  |
| * Manage and communicate with a group effectively. |  |  |  |  |  |  |  |  |  |  |  |  |
| * Ensure the group is adequately briefed before hillwalking. |  |  |  |  |  |  |  |  |  |  |  |  |
| * Able to identify group members with the skills and experience to be able to lead hillwalking as a designated leader under supervision. |  |  |  |  |  |  |  |  |  |  |  |  |
| * Able to set up appropriate monitoring systems to effectively supervise hillwalking groups. |  |  |  |  |  |  |  |  |  |  |  |  |
| * Able to ensure that designated leaders are aware of their responsibilities. |  |  |  |  |  |  |  |  |  |  |  |  |
| **Risk Assessment** |  |  |  |  |  |  |  |  |  |  |  |  |
| * Know how to complete a risk assessment. |  |  |  |  |  |  |  |  |  |  |  |  |
| * Able to effectively identify the hazards and risks and know how to reduce or remove them, during hillwalking. |  |  |  |  |  |  |  |  |  |  |  |  |
| * Ability to change plans based on changing conditions. |  |  |  |  |  |  |  |  |  |  |  |  |
| * Ability to change plans based on the ability of the group. |  |  |  |  |  |  |  |  |  |  |  |  |
| * Able to train participants to carry out their own dynamic risk assessments. |  |  |  |  |  |  |  |  |  |  |  |  |
| * Able to complete a risk assessment and identify those factors that are likely to change gradually or quickly for a group you are not in direct contact with. |  |  |  |  |  |  |  |  |  |  |  |  |
| **Weather** |  |  |  |  |  |  |  |  |  |  |  |  |
| * Knowledge of where to gain weather information. |  |  |  |  |  |  |  |  |  |  |  |  |
| * Knowledge of how weather conditions can affect hillwalking. |  |  |  |  |  |  |  |  |  |  |  |  |
| **Technical** |  |  |  |  |  |  |  |  |  |  |  |  |
| * Ability to navigate to the standard as required for the Walking Group Leader Award. |  |  |  |  |  |  |  |  |  |  |  |  |
| * Ability to navigate to the standard as required for the Mountain Leader Award (Summer). |  |  |  |  |  |  |  |  |  |  |  |  |
| * Ability to navigate to the standard as required for the Mountain Leader Award (Winter). |  |  |  |  |  |  |  |  |  |  |  |  |
| * Know how to fill in route cards. |  |  |  |  |  |  |  |  |  |  |  |  |
| * Ability to run lightweight camping in remote areas. |  |  |  |  |  |  |  |  |  |  |  |  |
| * Ability to move safely on steep ground. |  |  |  |  |  |  |  |  |  |  |  |  |
| * Ability to manage groups safely while moving on steep ground. |  |  |  |  |  |  |  |  |  |  |  |  |
| * Ability to use ropes for group confidence and safety on steep ground. |  |  |  |  |  |  |  |  |  |  |  |  |
| * Knowledge of dangers and methods of avoidance of water hazards. |  |  |  |  |  |  |  |  |  |  |  |  |
| * Ability to cross water hazards safely. |  |  |  |  |  |  |  |  |  |  |  |  |
| * Knowledge of avalanches dangers and effective precautions. |  |  |  |  |  |  |  |  |  |  |  |  |
| * Knowledge of actions to be taken if involved in an avalanche. |  |  |  |  |  |  |  |  |  |  |  |  |
| * Ability to construct snow holes and emergency shelters. |  |  |  |  |  |  |  |  |  |  |  |  |
| * Competent use of crampons in a variety of terrains. |  |  |  |  |  |  |  |  |  |  |  |  |
| * Competent use of an ice axe including self arrest. |  |  |  |  |  |  |  |  |  |  |  |  |
| * Experience in a variety of environments for hillwalking. |  |  |  |  |  |  |  |  |  |  |  |  |
| * Experience of working with a variety of different activity groups in hillwalking. |  |  |  |  |  |  |  |  |  |  |  |  |
| **Emergency Procedures** |  |  |  |  |  |  |  |  |  |  |  |  |
| * Knowledge of relevant procedures in the event of an accident. |  |  |  |  |  |  |  |  |  |  |  |  |
| * Ability to identify and implement emergency procedures when supervising groups remotely. |  |  |  |  |  |  |  |  |  |  |  |  |
| **Equipment** |  |  |  |  |  |  |  |  |  |  |  |  |
| * Knowledge of personal equipment required and how it is used. |  |  |  |  |  |  |  |  |  |  |  |  |
| * Knowledge of group equipment required and how it is used. |  |  |  |  |  |  |  |  |  |  |  |  |
| * Understanding of additional equipment required by the leader. |  |  |  |  |  |  |  |  |  |  |  |  |

**Hillwalking - Permit Assessment**

DATA PROTECTION: This form is used to collect information about you for the purpose of approving your permit application, this is to be used by your Activity Assessor, Lead Volunteer and Permit Approver. As part of this form, we collect personal data about you, your Assessor, Lead Volunteer and or Permit Approver, this detail is required so that we can log your permit onto the membership system and follow up as necessary with your Assessor, Lead Volunteer and or Permit Approver. We do not share the data provided in this form with any third parties. The data provided in this form is stored securely in the membership system (or locally for under 18s, please refer to local data protection statements). We take your personal data privacy seriously. We will keep the data we capture from this form, in line with the Scout’s Data Retention Policy and it will be securely disposed of six months after the permit expires unless held within the national membership system.

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Applicant’s name** |  | | | **Membership No.** | |  | |
| **Type** | Terrain 1 Summer  Terrain 2 Summer  Terrain 1 Winter  Terrain 2 Winter | | | | | | |
| **Category** | Personal  / Leadership  / Supervisory | | | | | | |
|  | | | | | | | |
| **Notes:** | | | | | | | |
|  | | | | | | | |
|  | | | | | | | |
| 1. TECHNICAL COMPETENCE | | | | | | Done |  |
| **Description:** Technical assessment based on competence in all areas of the assessment checklist.  **To be completed by:** Either an Activity Assessor or an External Assessor with the appropriate NGB award. | | | | | | | |
| Restrictions based on technical assessment: | | | | | | | |
|  | | | | | Date |  | |
| Assessor Signature | |  | | | **Name** |  | |
| Activity Assessor Membership Number | | |  | | | | |
| External Assessor Phone/Email | | |  | | | | |
| External Assessor Qualification | | |  | | | | |

**For use with 18’s only – all adult permits must be entered into the membership system prior to them progressing beyond this point.**

This along with any supportive evidence must be stored locally along as per the data retention details above.

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 2. SCOUT ASSOCIATION RULES | | | | | | | | | | | | Done |  |
| **Description:** Check of knowledge of the appropriate Scout Association rules for running hillwalking. Appropriate rules can be found in the hillwalking section of [scouts.org.uk/a-z](http://www.scouts.org.uk/a-z).  **To be completed by:** An Activity Assessor or Lead Volunteer or Permit Approver. | | | | | | | | | | | | | |
| Restrictions based on knowledge of The Scout Association rules: | | | | | | | | | | | | | |
|  | | | | | | | | | Date | | |  | |
| Signature |  | | Name | | |  | | | Role | | |  | |
|  | | | | | | | | | | | | | |
| 3. PERSONAL SUITABILITY | | | | | | | | | | | | Done |  |
| **Description:** Check the applicant is suitable (attitude, etc.) based on the demands of hillwalking.  **To be completed by:** A Lead Volunteer or Permit Approver. | | | | | | | | | | | | | |
| Restrictions based on personal suitability: | | | | | | | | | | | | | |
|  | | | | | | | | Date | | | |  | |
| **Signature** |  | | Name | | |  | | Role | | | |  | |
|  | | | | | | | | | | | | | |
| 4. PERMIT GRANTED | | | | | | | | | | | Done | |  |
| **Description:** Confirm Parts 1, 2, and 3 have been completed. Send a copy to the young person and store it locally with supporting evidence.  **To be completed by:** A Lead Volunteer or Permit Approver. | | | | | | | | | | | | | |
| Restrictions: | | | | | | | | | | | | | |
|  | | | | | Permit expiry date (max. 5 years) | | | | | | |  | |
| Signature | |  | | **Name** | | |  | | | Date | |  | |